



Accountant I

What You'll Do:

As the Accountant, you will be:

- Assisting with the preparation of financial statements, journal entries, general ledgers, reports and taxes
- Ensuring compliance with financial transaction regulatory and recording standards (e.g., general ledger, cash payments/collections, tax transactions, etc.)
- Controlling and reconciling accounts and records (balance sheet, P&L, bank accounts, etc.)
- Assisting with financial reporting. Creating accounting reports and schedules for internal audiences (management reporting) and/or for external audiences (compliance reporting).
- Responsibilities may also include budgeting (variance analysis, budget preparation), accounts payable, accounts receivable, and/or credit and collections.
- May review and audit contract terms, orders, and vouchers and/or prepare reports to substantiate individual transactions prior to settlement.
- May provide technical direction to support staff. Use existing procedures to solve routine and non-routine problems. Has limited discretion to vary from established procedures by performing structured work assignments. Receives instruction, guidance and direction from others.

Qualifications:

- Bachelor's degree in Accounting or equivalent combination of education and experience.
- Previous related experience preferred.

Why Serve You Rx?

Serve You Rx is a full-service pharmacy solutions provider based in Milwaukee, Wisconsin. We specialize in pharmacy benefit management, mail order services, and specialty medication management. For more than 35 years, Serve You Rx has been collaborating with benefit advisors, third-party administrators, and employers to design and deliver strategies that reduce prescription drug costs and improve consumer access to affordable and clinically appropriate medication therapies. Serve You Rx is privately held, and our owned assets include our Specialty Pharmacy, mail order pharmacy, and member services call center. In addition to the great workplace culture, Serve You Rx offers generous benefits to include: medical, dental, vision, 401k, HSA, identity theft, and pet insurance, 18 days of paid time off in your first year. If working on site, we offer a newly remodeled and clean facility, easy on/off freeway access, plenty of free surface parking directly outside our facility doors, scenic walking trails, a wide variety of restaurants and shopping nearby, and food trucks in the park when weather permits.

Qualified applicants are encouraged to apply! Send your cover letter, resume and salary requirements to HR@ServeYouRx.com